



# DANIEL M. HORRIGAN

COUNTY OF SUMMIT CLERK OF COURTS

205 South High Street, Akron, Ohio 44308-1662  
330-643-2212 • www.cpclerk.co.summit.oh.us

## LEGAL DIVISION

205 S. High St.  
Akron, OH 44308-1662

**Civil Division**  
330-643-8358

**Criminal Division**  
330-643-2282

**Domestic Relations**  
330-643-2201

**Court of Appeals**  
Okasek Bldg.  
161 S. High St., #502  
Akron, OH 44308-1615  
330-643-2207

## TITLE & PASSPORT DIVISION

Main Office  
1030 E. Tallmadge Ave.  
Akron, OH 44310-3516  
330-630-7200

South Branch  
480 Portage Lakes Dr.  
Akron, OH 44319-2273  
330-644-8848

North Branch  
Northfield Plaza  
10333 Northfield Rd.  
Northfield Village, OH 44067

NEW OHIO RULES OF SUPERINTENDENCE EFFECTIVE  
JULY 1, 2009

FROM THE DESK OF DAN HORRIGAN, CLERK OF COURTS

**RE: Omission of Personal Identifiers Prior to Submission or Filing**

**Effective July 1, 2009, the Ohio Rules of Superintendence, in accordance with the 2009 Ohio Sunshine Laws, states the following under new Sup. R. 45 (D) (1):**

**“When submitting a case document to a court or filing a case document with the clerk of courts, a party to a judicial action or proceeding shall omit personal identifiers from the document.”**

**Sup. R. 45 (D) (3) states:**

**“The responsibility for omitting personal identifiers from a case document submitted to a court or filed with a clerk of court pursuant to division (D) (1) of this rule shall rest solely with the party. The court or clerk is not required to review the case document to confirm that the party has omitted personal identifiers, and shall not refuse to accept or file the document on that basis.**

My staff currently reviews the documents for personal identifiers and will continue to do so, but we are requesting that all documents be submitted in conjunction with the new rules as stated above.

Sincerely,

Daniel M. Horrigan